

## Request for Expression of Interest (REOI)

COUNTRY: **Republic of Lebanon**  
PROJECT NAME: **Fiscal Management Project (FMP)**  
CONSULTING SERVICES: **International Consultant – Tax Administration Business Process & Legal Review for ITAS Adoption**

1. The Government of Lebanon has received financing from the World Bank toward the cost of the Fiscal Management Project (FMP). The Ministry of Finance (MOF) is seeking to use part of the proceeds of the funds to finance the position of the International Consultant – Tax Administration Business Process & Legal Review for ITAS Adoption
2. The International Consultant will lead the preparation of the Ministry of Finance for the implementation of a modern Integrated Tax Administration System (ITAS) by assessing existing tax administration processes, legal frameworks, and institutional arrangements. He will identify gaps and inefficiencies, support Business Process Re-engineering (BPR), define future-state processes, recommend necessary legal reforms, and contribute to the development of functional requirements for ITAS procurement.
3. **Responsibilities:** The assignment aims to support the Ministry of Finance in reforming tax administration processes and frameworks to enable effective ITAS adoption.  
It includes assessing current laws, procedures, business processes, and institutional arrangements.  
The consultant will identify operational, legal, and institutional gaps affecting digital transformation and will explore opportunities for Business Process Re-engineering (BPR) and improved efficiency.  
Future operational processes aligned with ITAS requirements will be defined.  
The role involves identifying necessary legal and regulatory amendments.  
It also includes supporting the preparation of functional requirements for ITAS procurement.  
The consultant will conduct consultations with key MoF departments and stakeholders and will review tax administration functions such as registration, filing, payment, and compliance.  
Gaps between current practices and modern digital tax systems will be analyzed.  
Workshops and validation sessions will be organized to gather feedback and confirm findings.  
The consultant will identify legal barriers to e-services, including electronic records and payments and will recommend procedural, institutional, and regulatory reforms.  
Final outputs will include documented findings and recommendations presented to senior management.

The assignment will produce key deliverables including an inception report, current state assessment, and gap analysis covering operational, legal, and institutional aspects.

It will also deliver BPR and legal reform recommendations, ITAS functional scope inputs, and a final consolidated report with presentation.

4. **Duration:** The contract duration will be for 30 days, renewable based on performance and project needs.
5. **Selection Criteria:** The selection shall be based on the qualifications, experience and skills of the candidate and followed by an interview. The qualifications, experience and skills should include:
  - Advanced university degree (Master’s or equivalent) in Public Administration, Business, Administration, Finance, Taxation, ICT, Economics, Law, or related disciplines.
  - Minimum of 15 years of professional experience in tax administration, revenue authority reform, or related public sector modernization assignments.
  - Demonstrated experience in business process re-engineering within a tax administration or revenue authority environment.
  - Experience reviewing, drafting, or advising on tax procedure legislation, tax administration regulations, or related administrative legal frameworks.
  - Strong experience supporting digitalization, tax administration modernization, or ITAS-related reform initiatives.
  - Experience working with Ministries of Finance, revenue authorities, or international organizations.
  - Excellent command of spoken and written English; knowledge of Arabic or French is an asset.
6. The MOF now invites eligible Individual Consultants to indicate their interest in providing the above-mentioned services. Interested consultants must provide information indicating that they are qualified to perform the Services and furnish the Curriculum Vitae (CV) and their motivation letter.
7. The attention of interested consultants is drawn to Section III, paragraphs 3.14, 3.16 and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” - September 2025 [Procurement in investment Project Financing; Goods, Works, Non-Consulting and Consulting Services], setting forth the World Bank’s policy on conflict of interest.
8. A consultant will be selected in accordance with the procedures set out in the World Bank’s “Procurement Regulations for IPF Borrowers September 2025 for the selection of individual consultants.
9. Interested Consultants may obtain further information at the address given below from 9:00 to 14:00 hours (Beirut local time) on working days (Monday through Friday) or by consulting the Terms of Reference published on the MOF website ([finance.gov.lb](http://finance.gov.lb))
10. **Deadline for submission:** The Expression of Interest (EOI), CV, and motivation letter must be delivered to the address below, in person through a sealed envelope bearing the name of the

project and description of the consulting services, or by e-mail, by June 15, 2026, at 14:00 hours (Beirut local time).

**Attention:**

**Ministry of Finance**

**Riad El Solh Square**

**Beirut – Lebanon**

**[P181155@finance.gov.lb](mailto:P181155@finance.gov.lb)**

**Subject: EOI-International Consultant – Tax Administration Business Process & Legal Review for ITAS Adoption – Fiscal Management Project**