

Terms of Reference (ToR)
Junior SIGTAS/Oracle Developer / IT Assistant
Lebanon Fiscal Management Project (P181155)

Project Background

The Lebanon Fiscal Management Project (FMP – P181155), funded by a US\$28.5 million World Bank loan and a US\$5.5 million grant from the Lebanon Financing Facility (LFF), is implemented by the Ministry of Finance (MoF) to strengthen domestic revenue mobilization and public financial management (PFM). The project supports the restoration and modernization of core revenue functions, enhancement of fiscal control mechanisms, reinforcement of oversight institutions, and development of procurement capacity.

The project aims to restore fiscal transparency, efficiency, and accountability through a comprehensive package of technical assistance, IT system upgrades, institutional reforms, and capacity building. Key activities include the deployment of a modern Integrated Tax Administration System (ITAS), improvement of public financial reporting, and service delivery enhancements.

The project comprises five components: (i) Stabilizing Core Revenue Functions, (ii) Restoring Core Fiscal Controls, (iii) Revitalizing Oversight and Procurement Capacity, (iv) Project Management, and (v) a Contingent Emergency Response Component (CERC).

The Project Development Objective (PDO) is to restore key fiscal functions and promote the accountable use of public resources. Progress is monitored through clearly defined Performance-Based Conditions (PBCs), including timely submission of national budgets, increased tax compliance by large taxpayers and regular publication of audited financial statements.

A central activity of the project is the implementation of a modern Integrated Tax Administration System (ITAS) to support tax administration operations, improve voluntary compliance, and enhance taxpayer services. The ITAS will replace existing legacy applications currently supporting tax administration activities and will support modern core tax functions, including registration, filing, payment processing, compliance management, audit, collections, taxpayer services, taxpayer account and revenue accounting.

The Ministry of Finance will proceed with the procurement of the ITAS solution through an international competitive procurement process in accordance with World Bank procurement regulations. To ensure that the procurement is technically sound and aligned with the operational needs of the administration.

Given the continued reliance on SIGTAS for VAT administration and revenue operations, additional technical support is required to assist the senior development team in ensuring system functionality, data integrity, and operational continuity.

Objective of the Assignment

The objective of this assignment is to support day-to-day technical operations related to legacy tax systems while progressively preparing for the future ITAS environment.

Key Responsibilities

The Junior SIGTAS/Oracle Developer will work under the supervision of the Project Manager/Coordinator (PM/C) and the Senior SIGTAS/Oracle Developer and in coordination with relevant directorates within the Ministry of Finance.

System Support and Operations

- Support monitoring of SIGTAS to ensure system availability and proper functioning.
- Assist in identifying and resolving minor system issues.
- Perform routine system checks and validations.

Data Management

- Assist in data validation and reconciliation between SIGTAS, Treasury systems, and e-services;
- Support verification of VAT transactions, including declarations and payments;
- Ensure data consistency under supervision.

Reporting Support

- *Generate routine reports and statistical outputs;*
- *Assist senior specialists in compiling management information.*

Digital Services Support

- *Assist in monitoring e-payment and online taxpayer service processes;*
- *Coordinate with internal units regarding operational issues.*

Capacity Development / Future ITAS Readiness

- *Participate in training on tax administration systems, databases, and digital services;*
- *Support documentation of workflows and procedures;*
- *Build practical expertise within the Ministry of Finance to contribute to future ITAS implementation to contribute to future ITAS implementation.*

Deliverables

- Accurate data validation and reconciliation outputs.

- Tested system updates and enhancements.
- Regular reports and statistical outputs.
- Documentation of procedures and updates.
- Support to system users and technical teams.

Duration

The contract duration will be for one year, renewable based on performance and project needs.

Location

Ministry of Finance, Beirut, Lebanon.

Qualifications and Experience

- Bachelor's degree in Computer Science, Information Systems, or related field.
- 1–3 years of relevant experience in IT or database systems.
- Basic knowledge of SQL and database management.
- Familiarity with Oracle systems is an advantage.
- Understanding of financial or tax systems is a plus.
- Strong attention to detail and organizational skills.
- Ability to work in a team and follow instructions.
- Fluency in Arabic and English; French is an advantage.

Reporting and Supervision

The Junior SIGTAS/Oracle Developer will report to the Project Manager/Coordinator and work under the supervision of the Senior SIGTAS/Oracle Developer.

Performance Evaluation

Performance will be assessed based on quality of deliverables, timeliness, accuracy, and responsiveness.

Confidentiality

All project-related data and information shall remain confidential and handled in accordance with Ministry of Finance and World Bank requirements.